



Darnhall Parish Council



To: The Members of Darnhall Parish Council

Dear Councillor

You are summoned to attend a meeting of the Darnhall Parish Council to be held on Tuesday 23rd September 2025 at 6.30pm at Darnhall Village Hall.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'M/B' followed by a stylized flourish.

Dr Mark Bailey
Parish Clerk

AGENDA

PART A

1. APOLOGIES

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible.

2. DECLARATIONS OF INTEREST

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item. If declarations are not made at this point in the proceedings, they should be made as soon as the Member becomes aware of an interest. Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare (or not) is the responsibility of the Parish Councillor, based on the circumstances of the matter in hand.

3. MINUTES – 22nd JULY 2025 (PARISH COUNCIL MEETING)

To resolve that the minutes of the meeting of the Council held on 22nd July 2025 be signed as a correct record.

<https://darnhallparish.co.uk/documents/minutes-22nd-july-2025/>

4. MINUTES – 7TH AUGUST 2025 (EXTRAORDINARY PARISH COUNCIL MEETING)

To resolve that the minutes of the extraordinary Parish Meeting held on 7th August 2025 be signed as a correct record.

<https://darnhallparish.co.uk/documents/minutes-7th-august-2025-extraordinary-meeting/>

5. MATTERS ARISING

To raise any matters from the above minutes. The following items were discussed at the last meeting.

6. PUBLIC PARTICIPATION

A period for members of the public to make comments on matters being discussed at the meeting (15 mins max).

7. CHAIR'S REPORT

Chair of the Parish Council can provide a report to the Council under this item.

8. FINANCIAL MATTERS

The following financial matters will be considered at the meeting.

8.1 Ledger/Bank Reconciliation Statement (1.4.25-31.8.25)

The ledger/bank reconciliation statement for the period 1st April 2025-31st August 2025 is presented to Members for note.

<https://darnhallparish.co.uk/documents/ledger-1-4-25-31-8-25/>

8.2 Internal Audit 2024/25

Members are asked to note the attached Internal Audit report for 2024/25.

The report will be circulated when received from the Internal Auditor.

<https://darnhallparish.co.uk/documents/internal-audit-report-2024-25/>

RECOMMENDATION

Members are asked to note and approve the Internal Audit report for 2024/25.

8.3 Authorisation of Payments

Members are asked to approve the following payments. Members are also asked to **APPROVE** online payments if required.

£408.42	Dr M Bailey – Clerk Pay – August-September 2025
£104.88	Dr M Bailey – Clerk Pay – back pay (April-July 2025)
£396.00	Netwise Solutions Ltd – Website Costs
£487.20	JDH Business Services Ltd (Internal Audit 2024/25)

Note – the above payments have been calculated based on the Local Government Services Pay Agreement 2025 / 26 (issued 25 July 2025 based on NJC tables)

The following payments were made

£120.00	Re-Coded Solutions – Website Costs
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RECOMMENDATION

Members are asked to approve the above payments.

9. PLANNING MATTERS

To consider any planning matters affecting the parish.

10. DARNHALL VILLAGE HALL

Members are asked to consider any other issues relating to the Village Hall:

- Caretaker Report – to review the Caretaker's report for September 2025 (to be distributed to Members via email)
- Caretaker Leave – to consider the issue of covering leave by the Caretaker
- Waste Collection – to review the issue of waste collection

11. CLERKS REPORT

To consider any updates from the Clerk.

12. COMMUNICATION/SHARED INFORMATION

Members may share any other information, but formal decisions cannot be taken under this item.

13. DATE OF NEXT MEETING

Tuesday 18th November 2025 – 6.30pm – Darnhall Village Hall