



Darnhall Parish Council

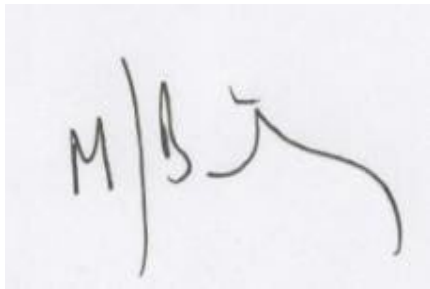
To: **The Members of Darnhall Parish Council**

Dear Councillor

You are summoned to attend a meeting of Darnhall Parish Council to be held on Tuesday 18th March 2025 at 6.30pm at Darnhall Village Hall.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'M/B' followed by a stylized flourish.

Dr Mark Bailey
Parish Clerk



AGENDA

PART A

1. APOLOGIES

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible.

2. DECLARATIONS OF INTEREST

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item. If declarations are not made at this point in the proceedings, they should be made as soon as the Member becomes aware of an interest. Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare (or not) is the responsibility of the Parish Councillor, based on the circumstances of the matter in hand.

3. MINUTES – 21st JANUARY 2025 (PARISH COUNCIL MEETING)

To resolve that the minutes of the meeting of the Council held on 21st January 2025 be signed as a correct record.

<https://darnhallparish.co.uk/documents/minutes-21st-january-2025/>

4. MATTERS ARISING

To raise any matters from the above minutes – including the following: -

- Tree – update on the planting of the tree
- Website – Members asked to note the following: -
 - As already shared – the new site is <https://staging.darnhall-pc.gov.uk/> - work still needs to be done on this new site including populating the pages and updating the information
 - The invoice for the new site is included on this agenda for payment
 - One major issue which has been raised is the Village Hall booking form – there is a solution to this issue
 - There is a feature on Microsoft 365 called Microsoft Bookings - a booking system that allows customers/residents to follow a link from the website, onto a Microsoft Booking form. This will block out any unavailable times, allow people to book their own slots, and automatically add the bookings into a calendar that can be accessed.
 - A payment link should be added to the confirmation email that is sent out when a booking is made, in order to take payment.
 - The calendar will be available to people as part of the booking process, and will not openly disclose to visitors who has taken any other booking slots, but we will get the information of who has booked and when they have booked onto the DPC Calendar (this can be setup in Outlook, or viewed online by logging in).
 - Time slots can be set to preference (blocks of 30 mins, 1 hour, 1 hour 30 mins, etc.).



- There is an additional cost of £58.80 (ex VAT) per year.
- Bridge – members to consider any updates
- The Raven – update on approaching CWAC under s215 of the 1990 Act to ask that the structures are made safe
- Village Hall – spec being developed and will be shared with potential contractors
- Purchase of Goods (VH) – update on purchase of paper towels/handwash and any other consumables on an ongoing basis
- Heating – update on use of remote-control system
- Lighting – update on LEDs may be required – advice from an electrician (also applied to the kitchen)
- Sound Proofing – update on a hearing loop (Cllr Strachan to investigate)
- Toilets – update on issues with the men's toilet (VH)
- Caretaker Pay – see Part B of this agenda
- Solar Farm – update on issues

5. PUBLIC PARTICIPATION

A period for members of the public to make comments on matters being discussed at the meeting (15 mins max).

6. CHAIRMAN'S REPORT

Chairman of the Parish Council can provide a report to the Council under this item.

7. FINANCIAL MATTERS

The following financial matters will be considered at the meeting.

7.1 Ledger/Bank Reconciliation Statement (1.4.24-28.2.25)

The ledger/bank reconciliation statement for the period 1st April 2024-28th February 2025 is presented to Members for note.

<https://darnhallparish.co.uk/documents/ledger-1-4-24-28-2-25/>

7.2 Authorisation of Payments

Members are asked to approve the following payments.

£382.20	Dr M Bailey – Clerk Pay – February/March 2025
£594.00	Re-Coded Solutions (New Website)

RECOMMENDATION

Members are asked to approve the above payments.

8. PLANNING MATTERS

To consider any planning matters affecting the parish.



9. DARNHALL VILLAGE HALL

Members are asked to consider any other issues relating to the Village Hall.

10. CLERKS REPORT

To consider any updates from the Clerk.

11. COMMUNICATION/SHARED INFORMATION

Members may share any other information, but formal decisions cannot be taken under this item.

12. DATE OF NEXT MEETING

Tuesday 20th May 2025 – 6.30pm – Darnhall Village Hall (Annual Meeting)

13. EXCLUSION OF PRESS AND PUBLIC

Due to their confidential nature, Members may decide to exclude the press and public from the meeting during consideration of the following matters in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960. Reports relating to these items have been withheld from public circulation and deposit.

PART B

14. STAFFING MATTERS

To review staffing issues on behalf of the Parish Council.